

**2006**  
**BYLAWS**  
**OF THE**  
**ALASKAN APPLE USERS GROUP**

**ARTICLE I - NAME**

The name of the organization will be the Alaskan Apple Users Group.

**ARTICLE II - PURPOSE**

The Alaskan Apple Users Group was established as an educational forum on January 8th 1997 for the purpose of sharing information, resources and enthusiasm about Macintosh computers.

**ARTICLE III - LOCATION**

The principal office for the transaction of the corporation's business shall be located in Anchorage, Alaska. The directors may change the location of the principal office by a quorum vote of the Board.

**ARTICLE IV - MEMBERSHIP**

Any individual may become a member upon application and payment of the current dues. Rights of membership shall include, but are not restricted to the following:

1. Attendance at all general meetings and all membership benefits including Board of Director meetings.
2. The right to vote in general elections.
3. Participation in Special Interest Groups, Workshops and web site forums or other activities created by the Board.
4. Access to the Alaskan Apple Users Group library.

Dues shall be paid by members upon the application and annually thereafter on the applicable anniversary

date. Membership shall terminate for any member whose dues become past due.

The rights and privileges of a member shall not be assignable. Membership classifications are:

individual, student, family (2 assigned names, 2 votes, raffle tickets only if in attendance; and business (4 memberships that are not assigned, 4 raffle tickets if in attendance, only 1 vote per business membership).

#### **ARTICLE V - PRIVACY**

The AAUG is mindful of privacy concerns. We endeavor, to the limit of our ability, to protect member information in all our activities and with all available effort. Any membership information collected by the AAUG during the course of its activities will be used only for official AAUG purposes. The information will only be available to members of the Board of Directors, or by their special and individual designation, other members of the AAUG with an organizational need for it. Membership information will be kept strictly confidential and private, and not shared for any purpose or price with any outside group, unless the Board of Directors approves an exception to this prohibition on information sharing with good reason and approval of a voice vote from the membership at a general meeting. These conditions must be met for each exception made, and cannot be made on a categorical basis. Upon the election of a new Board of Directors, those Directors stepping down will transfer all membership information to the incoming Board, and responsibly destroy all copies and records of private information they do not transfer. Any current or former Director, or other AAUG member, found to be abusing either this policy or the information discussed herein will be subject to strict consequences, including but not limited to termination of membership, and the exact nature of which will be up to the Board of Directors at the time.

#### **ARTICLE VI - TERMINATION OF MEMBERSHIP**

The membership of any member will terminate upon the occurrence of any of the following events:

1. Engaging in activities and /or behavior contrary to the interests of the group by discretion of a quorum of the board.
2. The failure to pay annual dues or fines at the time of the return of club property within the times set forth by the bylaws of the Alaskan Apple Users Group.

3. The resignation of the member.
4. The unauthorized duplication of any copyrighted items at any corporate function. Such termination shall be effective only by the majority vote of the Board of Directors.

## **ARTICLE VII - DUTIES OF THE OFFICERS**

The Alaskan Apple Users Group shall have at least eight (8) officers elected by the membership in an election at the February general meeting. Officers shall be elected as provided in the Articles of Incorporation. There must be a notification to members of the slate of those running for office. Ballot in .pdf to be on web site for non-Anchorage or non-attending members to mail. Absentee ballots accepted for all membership types up to the day before the membership meeting. Voting will be by secret ballot except in the event of an election in which all nominated candidates are unopposed, and we have received no ballots by mail, then the requirement of a ballot may be suspended at the discretion of the Board.

Responsibilities of these officers (BOD, Board of Directors) shall be as follows:

Once elected, the BOD shall vote in a President by simple majority of the full Board. Proxies will be allowed if a member is absent by an act of God or nature, also excused due to illness or business obligations. Once a President is elected by the BOD members the President will appoint remaining Board Members to the following positions with the following Office responsibilities:

- a. The **President** shall be the executive officer, Chairperson of the BOD, responsible for overseeing monthly meetings, and representing the membership as an official spokesperson. The President has the power to appoint members of the Alaskan Apple Users Group to perform special functions, but does not have the authority to appoint new BOD members. The President has the authority to convene meetings, including special or emergency sessions of the Board of Directors. At no time shall the office of President be vacant.
- b. The **Vice - President** shall be responsible for acting as the President in his absence and performing duties at the request of the President.

c. The **Treasurer** shall be responsible for the administration of the groups accounts and funds, and for filling out all forms and reports to comply with business and government agencies. Financial reports shall be posted at all general meetings.

d. The **Secretary** shall be responsible for the taking of minutes at board meetings, typing them and sending them to the Board and post on the Alaskan Apple Users Group/AAUG web site.

e. The **Librarian** shall be responsible for the maintenance, control, and sales of all library materials, this includes collecting fines on overdue materials.

f. The **Webmaster** will keep the AAUG web site current.

g. **Workshops Coordinator** shall be responsible for assisting the facilitation of AAUG workshops. Duties include securing facilities for workshop and delivering presentation equipment.

h. **Programs Coordinator/Public Relations** shall be responsible for arranging and scheduling presenters at each AAUG monthly meetings. Also responsible for writing and issuing meeting announcements to designated Alaska media outlets, and entering meeting notifications into the AAUG iCal events calendar . At AAUG monthly meetings the Programs Coordinator is responsible for the set-up of presentation equipment, Internet connection, and assisting presenters with being ready.

i. **Membership Coordinator** shall contact members about upcoming meetings and events to promote the AAUG; shall contact guests that register at meetings, keep in contact with all members regularly and contact any expiring members seeking their renewal.

#### **ARTICLE VIII - VACANCIES**

Any vacancy occurring on the Board of Directors may be filled by the affirmative vote of the remaining

majority of directors. A Director elected to fill a vacancy shall be elected for the unexpired term of his/her predecessor in office.

#### **ARTICLE IX- REMOVAL OF OFFICERS**

At the discretion of a quorum of the Board, removal of an Officer may include, but need not be limited to the following:

1. Misuse of the Alaskan Apple User Group funds.
2. Abusing the privileges of office.
3. Any public action which defames the Alaskan Apple Users Group.
4. Nonperformance of duties.
5. Repeated unexcused absences from Board or General meetings.

The procedure for the removal of an Officer is as follows:

- a. The motion to remove an Officer can be made by any BOD member at a board meeting.
- b. A vote to remove an Officer must pass by a majority of all current Board members.

#### **ARTICLE X - QUORUM**

A quorum shall consist of one-half plus one of the Board of Director members

#### **ARTICLE XI - MEETINGS**

General meetings of the Alaskan Apple Users Group shall be conducted once a month at a pre-scheduled, pre-announced time, date and location. The election of the Officers of AAUG shall take place annually at the February meeting.

#### **ARTICLE XII - TREASURERS REPORT**

The Treasurer shall provide a monthly statement of income and expenses available to the membership at each general meeting.

### **ARTICLE XIII - FISCAL YEAR**

The fiscal year of the Alaskan Apple Users Group begins March 1st and ends the last day of February each year.

### **ARTICLE XIV - DISSOLUTION**

Upon the dissolution of the Alaskan Apple Users Group, all club assets shall be donated to another nonprofit organization.

### **ARTICLE XV - DISCLAIMER**

The Alaskan Apple Users Group recognizes the propriety nature of commercial software. The Alaskan Apple users Group actively discourages the duplication of software in violation of applicable laws. Persons engaging in such activity are solely responsible for their actions.

### **ARTICLE XVI - LIABILITY**

1. No individual member or Officer shall be held personally liable for any actions of the Alaskan Apple Users Group.
2. Any claims against the Alaskan Apple Users Group must first prove severe negligence or intent to injure or defraud.

### **ARTICLE XVII - AMENDMENTS**

Any Alaskan Apple Users Group board member may propose amendments to these bylaws. Proposed amendments to the bylaws must be presented to the board membership at any board meeting. Amendments shall become effective upon passage by a quorum as described in Article X of these bylaws.

Certification of Adoption of Bylaws

Know all persons by these presents:

That we the undersigned, Directors of the Alaskan Apple Users Group, do hereby certify that the foregoing Bylaws were duly adopted as the Bylaws of the Corporation at a meeting held on the 18th day of April, 2006, and that the same now do constitute the Bylaws of said Corporation.

\_\_\_\_\_ President, Gary Miller

\_\_\_\_\_ Vice-President, Elaine V. Robinson

\_\_\_\_\_ Treasurer, Joseph Moreau

\_\_\_\_\_ Secretary, Benjamin Kerosky